**Agenda**

**Call to Order**: The meeting was called to order at 7:09pm. In attendance: Ann Rogers Lane, Sally Healy Frank, Mary Jane Stoltz Rebecca Keough, Nikki Lund, and Jessica Winum. Not present: Michael Osier, Lisa Moore,

Public Comment Time Allotment

**President’s Comments**

**Secretary’s Report:**

June Meeting Minutes were approved as previously amended.

**Director’s Monthly Report & Statistics (Jessica Winum):**

Jessica Winum presented the Director’s Report (previously emailed to the Board).

Circulation for June increased by over 100, despite patron count being down very slightly.

There has been a great response to the Watercolor Painting Classes led by Howard Van Buren. The next class is on July 16th and is already full (there is a cap of 20). The cost is $25 per head and consideration is being given to holding the lass monthly.

The Summer Read Kick Off ice cream party went well – 15 people attended and 7 have signed up. It is well publicized n Facebook and Instagram and we are partnering with Allens Hill and Honeoye Public Libraries. The program starts on July 11th and runs to August 29th.

Embroidery classes with Joan Hall are starting on July 18th. Being held on Monday, Wednesday and Thursdays it is already half full.

There was discussion regarding a Pickling class with Joan Hall in July and also one regarding tomato canning in September. We would need the use of a kitchen facility and have discovered that the church would charge us for use of their kitchen. Mary Jane and Nikki thought that the Bristol Voluntary Fire Dept. would not charge for use of their kitchen, and will check about it.

We have permission from the town to post flyers about our events and programs in the Bristol Share Shed, and also on the bottle return shed by the library.

The Pebble Readers have arrived and will be advertised to patrons once the staff are trained and there is a circulation policy in place. The Zoom Text keyboard also arrived and the staff are currently learning how to use it themselves prior to marketing it as a valuable resource.

Jessica attended an all-day conference: Small Library Summer Symposium. Attended by librarians from all over the state, there were several very useful sessions and many useful connections made.

Jessica plans to have fall programs ready by the end of July. She will also complete the Budget Proposal for 2023, and start work on the 5-year Strategic Pllan.

**Committee Reports**

**Finance Committee: Mary Jane Stoltz**

Reports had been emailed to the Board on July 10th. Some clarification by Mary Jane Stoltz prior to approval by the Board.

The 2023 proposed budget is due to the Town in late July/early August.

**Volunteer Committee:**

**Ballot Funding Committee – chair TBD**

Guide: <https://www.nysl.nysed.gov/libdev/libs/pldtools/guide/h-inbyin.htm>

**Grant Committee: Rebecca Keough**

The double taxation of various residents in some library districts has caused a bill to be passed by NYS to investigate the instances of double taxation in the state and now only needs governor’s approval to move forward. Our 414 referenda will create double taxation. Ann advised there will be a meeting with Ron via Zoom on Thursday afternoon prior to the Causewave meeting as this bill might affect going forward with the Causewave Grant. It was discussed that one way to deal with this legislation is the merged with another library and at this time the state has assigned us to Bloomfield which is not a satisfactory solution. Another solution could be to ask the state to move us to a different school tax district.

There was discussion whether it would be beneficial for other Board members to attend 1 or 2 meetings although there did not seem to the possibility of others having the availability.

Meeting 1 - July 14th 3:30-5:00 (Ann, Rebecca, Mary Jane, and Jessica)

Meeting 2 - July 25th 3:30-5:00 (Ann, Rebecca, Mary Jane, Jessica, and Michael)

Meetings 3 + 4 - some combination of the below dates (based on how the first meeting goes)

• July 28th 3:00-4:30 (Ann, Rebecca, Mary Jane, and Jessica)

• August 11th 3:30-5:00 (Ann, Rebecca, Mary Jane, and Jessica)

• August 15th 3:30-5:00 (Ann, Rebecca, Mary Jane, and Jessica)

**Operations Committee: Ann Rogers Lane**

**Policy Committee: Mary Jane Stolz/Michael Osier**

Amended Policy Procedures IP-2 and IP-6 had been previously emailed to the Board. One further amendment to IP-2, section 4.5 was made, and all amendments duly approved.

**Board Communications Committee: Sally Healy Frank:**

Sally was asked to send a Thank You letter for the sterling help Ann’s grandson had provided in the grounds of the library.

**Fundraising - Chair TBD**

**Old Business:** *Business not covered in Committee Reports*

Ann reminded the Board that we are looking for items for the Kids’ Santa Sale and that items can be stored at Ann’s house.

**New Business:** *New topics/initiatives. May be assigned to appropriate committee.*

Jessica will head up the preparation of the 5-year plan which is due to be completed and approved by December 2022. Lisa Moore was named (in her absence) as Board liaison.

The meeting was adjourned at 8:20p.m.