**Bristol Library Board Minutes**

**05/16/2023**

**Call to Order:** 7:02

**Roll Call:** Ann Rogers Lane, Lisa Moore, Mary Jane Stoltz, Rebecca Keough, Nick Cohen,

Sally Healy Frank. Absent: Nikki Lund

**Public Comment Time Allotment:** None

**Secretary’s Report:** May Minutes were approved with minor changes. Motion to approve by Sally; seconded by Nick. Approved by all.

**Director’s Monthly Report & Statistics:** Piety was not in attendance to report. She had, however, sent the reports out to all via email on May 11th.

It was noted that Harmony Circle has provided a Picnic Basket for the Summer Reading Program. Also, Harmony Circle has made a $100 donation for the Foster Program. Piety to add these items to her report.

**Committee Reports:**

**Finance Committee:** Mary Jane Stoltz

Rebecca made a motion to approve the Finance Report. Seconded by Lisa. Approved by all.

IRS issue was discussed. Still waiting to hear back as to whether or not the penalty will be forgiven.

Mary Jane made a motion to change to a different accountant at Allied. Nick seconded the motion. Approved by all.

Monthly bills will need to be approved at or before the June Board Meeting.

**5-Year Plan Committee:** Lisa Moore

No Report

**Grant Committee:** Rebecca Keough

Nick has joined Rebecca on the grant committee. Decided not to apply for a construction grant this year. Received report that the library roof was in good condition and should last “another fifteen years.”

Causeway Grant—Causeway has outlined a Marketing Plan to increase knowledge of the library to the community. Rebecca will send out their presentation to all.

ONYA Grant—Grant will fund a Speaker Series scheduled to start in September; at least 12 speakers will be recruited, possibly as many as 16. All speakers will be local women and topics will include Artists Among US, Small Businesses, Women’s Occupations, etc.

American Libraries Association Grant—to be announced next month.

**Operations Committee:** Ann Rogers Lane

The two trees that blew down in the windstorm have not been removed yet.

**Fundraising Committee:** Board

Bristol Day 6/11—Mary Jane is heading up the event. She, her husband, Nikki, Rebecca, Lisa and possibly her husband will be there to help out.

Chicken BBQ 6/25—Headed by Ann. Will be at Runnings in Canandaigua.

High Tea 7/30—Headed by Lisa.

T-shirts—Lisa suggested making a push on T-shirt sales at our upcoming events. Mary Jane pointed out that we could purchase more T-shirts with the money we have made on previous sales. Minimum purchase is 24 shirts. MJ motioned to approve the purchase of additional shirts. Rebecca Seconded. All approved.

Lisa will contact Piety to check our shirt inventory before they place the order.

**Policy Committee:** Mary Jane and Piety

No Report

**Personnel:**

The Handbook is still in progress. Ann is working on edits.

Piety’s assessments are due to Ann by 5/23.

**Board Communication Committee:** Sally Healy Frank

No Report

**New Business:**

The Memoirs Groups’ Fifth Annual Poetry and Prose Sharefest will be held on Friday June 2nd at 6:30 PM at the Barend Pavilion in Levi Corser Park.

Lisa will approach the Town Board about the possibility of setting up a Little Library either outside of the Town Hall or inside. In addition to books, we could put pamphlets about the Bristol Library inside the Little Library. Cost estimates for the Little Library, based on a quick Google search, were between $150-$350.

Harmony Circle will provide artwork for the library. Suggestion to hold an Opening Reception was made. Harmony Circle will be approached to co-host.

**Adjourned:** Mary Jane motioned to adjourn at 8:15. Sally Seconded. All Approved