**Bristol Library Board Agenda**

**6/13/2023**

**Call to Order:** 7:01pm

**Roll Call:** Ann Rogers Lane, Lisa Moore, Mary Jane Stoltz, Nikki Lund, Nick Cohen, Sally Healy Frank. Absent: Rebecca Keough

**Public Comment Time Allotment:** none

**Secretary’s Report:** Motion to accept the amendments to last month’s minutes was made and approved by all.

**Director’s Monthly Report & Statistics:** Piety’s report is attached. Social media was down due to Piety’s vacation time. No updates on IRS penalty – it is expected in the middle of June. Old credit card to be cancelled to avoid any use for the library in error.

Watercolor class attendees and Howard Van Buren arrived before the library opened for the recent class and were very fussy that they had to wait. One person was also annoyed at being unable to use a credit card, however, Howard Van Buren is paid directly and should not use the library’s credit card machine, even if one is available.

Memoir writing book group has finished for the year. They have one more meeting to receive their books.

Bristol Fun Day raised $1,311.41 in the book sale, slightly more than last year. The rocket launches went well and the children enjoyed and the ‘rocketmen’ will be back July 15th.

The Gallery Opening Reception for Harmony Circle needs cookies during opening 2-4p on 6/17. The board is invited to attend. The watercolor artists will also be invited to attend.

Piety presented the basket donated by the Harmony Circle for the Summer Reading prize. Summer Reading kickoff in on 6/26 and ends in August. Nick suggested having entertainment, such as music, for the Summer Reading kickoff.

**Committee Reports:**

**Finance Committee:** Mary Jane Stoltz

MJ Stoltz suggested that we could spend more of book purchases since we are quite under budget. Piety has been updating children’s non-fiction and adult fiction.

Sally motioned to accept financials, seconded and approved by all.

MJ to introduce new potential accountant (Johnathan Bradshaw) to the Board and will arrange a Zoom meeting with Ann.

**5-Year Plan Committee:** Lisa Moore

Ann tabled this report.

**Grant Committee:** Rebecca Keough and Nicholas Cohen

ONYA Grant—Grant will fund a Speaker Series scheduled to start in September; at least 12 speakers will be recruited, possibly as many as 16. All speakers will be local women and topics will include Artists Among US, Small Businesses, Women’s Occupations, etc.

American Libraries Association Grant now publicly announced!

**Operations Committee:** Ann Rogers Lane

The two trees that blew down in the windstorm are now removed. MJ suggested a thank you note.

The Little Library at the South Bristol Town Hall was presented by Lisa. It will be installed at the South Bristol Town Hall property shortly. Lisa was thanked by the President and all present.

**Fundraising Committee:** Board

See Mary Jane’s report on the Food tent and Piety’s Directors report concerning the Book Sale. MJ suggested that the Board works too hard for this particular fundraising event for very little benefit. It was also mentioned that there is a rumor that this may have been the last Bristol Fun Day.

Chicken BBQ 6/25—Tickets available. Gale-Wyn recommended price increase to $13.00 as their price per dinner also increased. Board members strongly encouraged to sell 10 tickets each. Old Sign needs to be reformatted and posted in various locations. Piety will print the tickets and will look at last year’s poster to change as necessary if possible (PDF file). Ann suggested various places to post signs and will talk with Piety next week about social media. Talked about having a small library table at the event with flyers and some books. All agreed that it was a good idea.

High Tea 7/30—Headed by Lisa. No news.

New T-shirts are in stock and they are being sold in the Library.

**Policy Committee:** Mary Jane and Piety

No Report

**Personnel:**

The Handbook is still in progress. Ann is working on edits.

Piety’s assessments are still due – all board members reminded to submit their assessments.

**Board Communication Committee:** Sally Healy Frank

Sally to send notes to the Fun Day participants.

**New Business:** Nick mentioned the need to review the previous Five Year Plan. Lisa said it was not very reviewable/quantifiable due to Covid, change of personnel, etc. However, Lisa will send it out to the Board to review ready for next meeting – motion made by Lisa and passed unanimously.

**Adjourned:** 8:07