**Call to Order:** 7:01pm

**Roll Call:** Ann Rogers Lane, Mary Jane Stoltz, Nick Cohen, Sally Healy Frank, Rebecca Keough

Lisa Moore, Piety Exley and Nikki Lund (via Zoom)

**Public Comment Time Allotment:** None

**Secretary’s Report:** Sally motioned and MJ seconded to approve the August Minutes as written. Approved by all.

**Director’s Monthly Report & Statistics:**  See attached. Right on track as per last year, perhaps on the upswing. September is library card month. Social media doing fine however Piety would like it to be better and will therefore post more in the future month.

Summer reading prizes are listed in the report.

End of summer reading went well.

ALA conversations – online survey was available for two weeks and then two in person meetings were held. Entry door was an issue that came up in both meetings – wider door and slower closing, etc. Some question re Friday opening hours. Historically Friday afternoon/evening has never been well attended.

People seemed not to be aware of many of the services we offer.

Stronger overhead lighting suggested for back room for meetings.

Another suggested a little free library at the library itself.

Herbalism talk was well-received by those who attended. Class over-ran and didn’t finish until 2:20pm (instead of 2pm). No great interest in the class and Piety not sure whether to proceed with more classes.

Music on the porch as only attended by three – would like to promote more for the next time. Naples music store did not respond when asked if they wanted to come to the event. MJ stated they would like more people coming to the event but doesn’t want to make it an “event”.

Open House at Honeoye went very well with various community partners making themselves aware to the students. Will be doing an open house at Bloomfield Elementary School later this month.

Weavers are back and are moving equipment into the cabinet in the back room. Starting meetings again on October 14th.

MJ’s Thematic Book Club idea coming to fruition on September 25th – based on a theme, not everyone reading the same book. Then discussions about what read/discovered.

Howard Van Buren is returning on October 21st – he is requiring prepayment either by cash or check or via Paypal (with surcharge).

Great Gift Bag – collecting personal care items for the community – see report. This a statewide effort by libraries and the donations are given to a chosen place. Lisa suggested Women to Women and mentioned the fact that sanitary products are not available with SNAP.

There is a local lady (Paula Hicks-Sowersbury) who “gives’ things – it was suggested that we give to her to donate out. Piety then asked if there were any other ideas? Perhaps Paula could come and talk to our patrons and then we could donate to her. October 21st to November 4th are dates for drop off. MJ proposes we go ahead and ask Paula and also go ahead with this Great Gift Bag.

Trunk or Treat is October 30th in cooperation with Bristol Volunteer Fire Department. Piety will also call Cooperative Extension for 4H. Piety also bought this up at the Town Board Meeting last night.

Piety has already got eclipse supplies and is working on a viewing party on April 8th.

October 23rd and 24th memoir groups are both full per Nick.

Desktop computers will need to be updated because they are not eligible to run Windows 11. Windows 10 support will phase out October 2025. Suggesting renewing two at the beginning of next year and then the others the following year.

Trouble with spotlight above the computers. Ellen’s (clerk) husband says “it is weird”. Piety will ask him to fix it when he is not busy. Brian (?) can also do this.

Three volunteers are dealing the bottle returns now and there is less of a backlog. Bloomfield has also sent a check for returns dropped off to them.

Nick wondered if we could publicize our events more locally. Piety will share a table at the Bloomfield School event and will make sure that events are published. We Love Bristol Facebook page was suggested to muted reception.

**Committee Reports:**

**Finance Committee:** Mary Jane Stoltz

* Monthly Reports emailed 9/9/2023. Nick motioned to approve, Sally seconded – all agreed.
* Monthly Bill Review – Sally and Lisa.
* IRS Issue status – per Piety nothing has changed. The penalty hasn’t changed and the IRS has not processed our forgiveness.
* Proposed 2023 budget meeting held on 8/16/2023. Sent for Board review on 8/17/2023. Budget requests made to both Bristol (8/18/2023) and South Bristol (8/31/2023) Supervisors. Passed unanimously.

**Grant Committee:** Rebecca Keough

* ONYA Grant Status — ONYA Speaker Series begins on 9/16 at 11am. Will use some of the items left over from the Community conversations.
* NYLA $1000 for renovations (the shed) status. Estimate was about $2,000 but should be for a completed projected. Nick pleaded for their leniency on reading this grant request. We do have $1,000 in funds available if we get the grant.

**Operations Committee:** Ann Rogers Lane

* Little Library at South Bristol status – Lisa has asked the town supervisor and he has said he would put it up soon.
* South Bristol suggested we add our information on their Things To Do part of the South Bristol Official Town Website. Piety will do a write up to be sent to Judy Voss at [townclerk@southbristolny.org](mailto:townclerk@southbristolny.org)

**Fundraising Committee:**

* High Tea to be postponed until spring.
* Wreath sales. Ann will contact them for more information but it was generally agreed that this could be our fall fundraiser. Will sell at $40 or TBD.

**Policy Committee:** Mary Jane and Piety

* Change to the policy – MJ clarified re hiring by Piety needing board acknowledgement of the money being spent, and that the hiring would need to be recorded.
* Grant project manager would be a contractor not an employee so would not fall under the above.

**Personnel:**

* The Handbook is still in progress.
* NYLA Conference: November 1-4, 2023. Harmony Circle provided a $250 grant.
* Piety’s review on 27th September, 2-3pm.
* Board Photo to be taken tonight.

**Board Communication Committee:** Sally Healy Frank

* All caught up on thank you letters.

**New Business:**

* For discussion: 2024 slate of Board officers. Continuing and retiring member
* Sally will be retiring in December, Ann expires December 2023, MJ December 2025, Rebecca and Nikki December 2023, Lisa December 2025. Ann, Nikki and Rebecca will accept the appointment for another term.
* Need a committee to work on the slate of officers – MJ and Ann volunteered.

**Adjourned:** Rebecca made a motion to adjourn – all approved. Meeting adjourned at 8:38pm.

Next meeting October 10th